

# GOLF CART TRAINING



Golf carts have been around for more than 60 years.

Although it is quite easy to operate, a golf cart is still a vehicle that, when participating in traffic, could be a potential threat for public safety if not used properly.

When you drive a golf cart, the same rules and regulations of traffic safety apply as when you drive a car.

First, familiarize yourself with the switches and pedals:



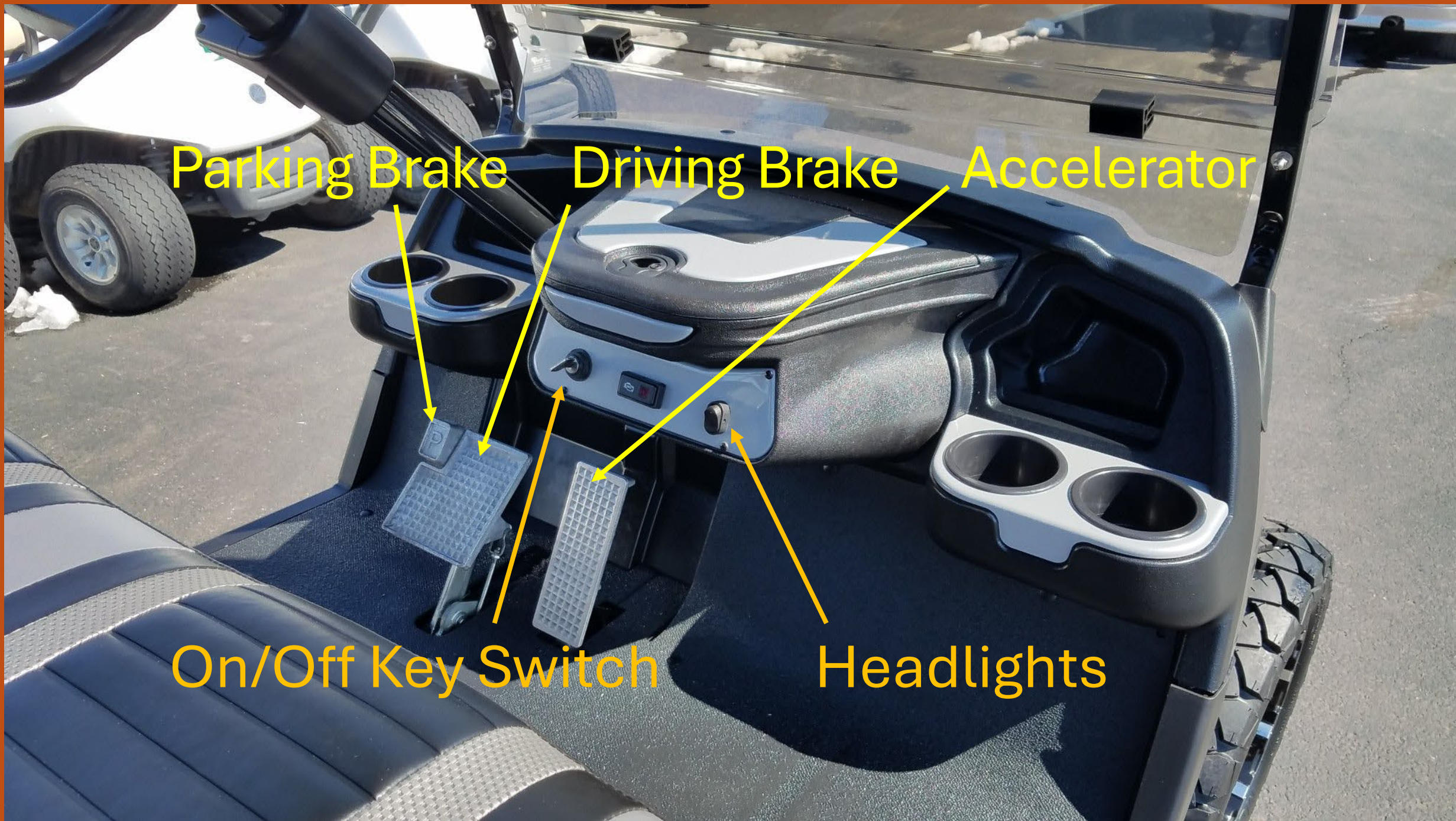
Parking Brake

Driving Brake

Accelerator

On/Off Key Switch

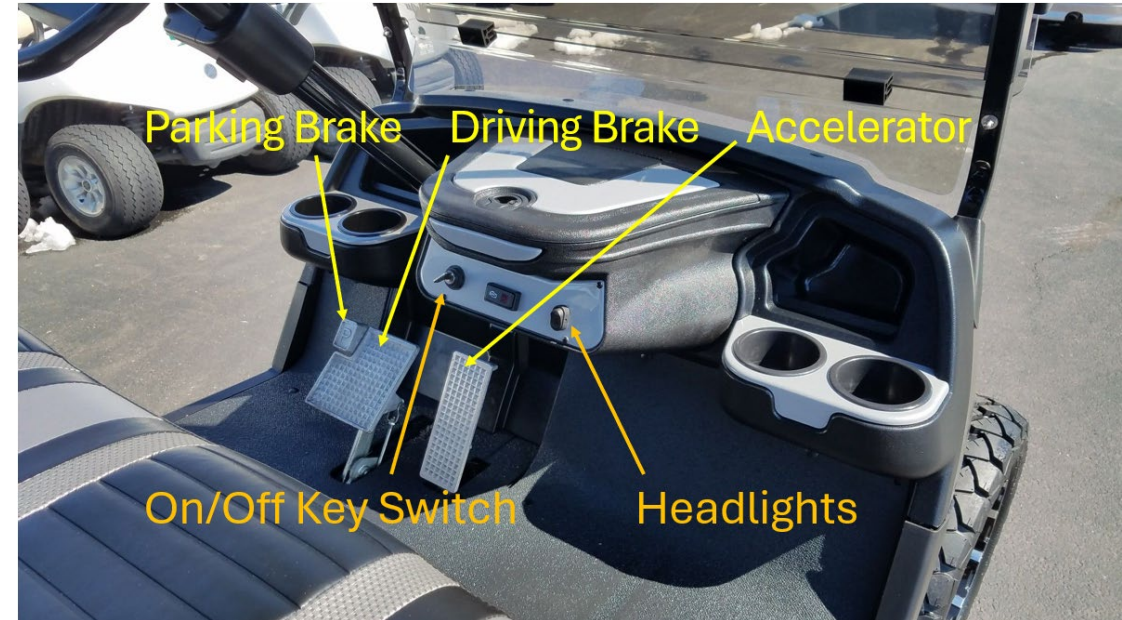
Headlights





# Operating the Cart – Let's get started

- Before you try to start up the cart, be sure to press the brake down firmly and keep it in place. This will also release the parking brake
- Insert key into the key slot and then turn it to the right. If your cart starts beeping as soon as you turn it on, that means it is in reverse.



# Shifting: Reverse/Drive...

- To change it back to forward, find the switch.
- Check the front side of the seat, between yours and the passenger's side.
- When you locate a handle, shift between drive and reverse by flipping left or right.



# Let's get going...

- Before you start driving, you need to be sure that everyone is safe on their seats, with arms and legs inside the vehicle.
- If everything is okay, you can accelerate the cart. This is done by pressing the right pedal with your foot.
- Start accelerating slow and steady, until you get a clearer picture of how everything works.
- When you feel comfortable, you can add some more pressure to the pedal.

## ...Let's get going

- Keeping your foot on the pedal, gradually start increasing the pressure and accelerating your golf cart.
- Next, you should start using the brake.
- Slowly take your foot off the accelerator pedal and then transfer it to the brake pedal.
- Apply the same gradual pressure that you used with the other pedal.
- You should never slam on the brake pedal, except for the extreme cases when you are obliged to do so.
- When you want to back up; ~*While completely stopped*~ simply turn the shift lever to reverse and then use the pedal for acceleration. You'll know you're in reverse when you hear the back-up alert sound.

# Operating the Cart...

- Slowing down while turning the golf cart around is vital because even speeds as low as 11 mph can result in passengers falling out of the cart or the cart flipping to the side.
- There are no doors, or seat belts on these vehicles, so falling out can cause serious injuries.
- Always be responsible while you drive and put safety first.
- It is also a good idea to keep both of your hands on the steering wheel while turning, but it wouldn't be wrong to do it during the whole ride, either.
- Avoid sharp turns altogether, because it is very risky for golf carts and can easily flip over and cause severe injuries and property damage.
- ALWAYS turn off the motor and set the parking brake if you're going to leave the Cart for any reason.



# DC Fair & Rodeo Golf Cart Driver Duties...

- Provide transportation as requested for VIPs
- Shuttling guests with mobility concerns to and from locations on the grounds and adjacent parking lots
- Assisting Fair Board directors and County Staff as needed in transporting people and materials about the Fair Grounds.
- (This role is self-relieving and should take needed breaks as time permits.)



# DC Fairgrounds Aerial Map





# DC Fairgrounds Detail Map





# Service Area...

The “NO GO” area includes the interior of the grounds, outlined in RED – No Carts allowed inside this area.

The routine service area for Carts includes: (shown in green)

- The parking lots
- Perimeter roadways – outside the fence
- Inner roadway:
- Access to the VIP/Concert Platform
- Access to the Royalty Tent (at the north end of the indoor arena)
- Inner side of West Gate/Kirk Hall





# Dispatch...

- Cart Drivers will be provided a walkie talkie for their shift to communicate with dispatch in the Volunteer Command Center
- Cart Drivers will generally receive calls for service from the Volunteer Command Center.
- Requests may come ‘in the moment’; i.e., you may be flagged down in a parking lot by a guest who needs assistance, or a Fairboard Director or Fairgrounds Staff member.
- If so, you should advise the dispatcher of the nature of the request, [ “This is Cart 1, transporting a guest from the west gate to the upper lot”] and then again when the task is complete; “Cart 1 is clear and available.”

# Tips...

- Keep copies of the Fairgrounds Map, and important phone numbers with you at all times...
- Always remember that you are the face of the Fair and Rodeo and the County when you are interacting with guests and others. Take pride in how you represent and part ways leaving them with a great impression and wonderful memories no matter how brief the encounter.
- Have fun! And remember **Safety First!!**

# Questions....

- If you have any questions or concerns, please don't hesitate to contact Guest Services ahead of your shift, or any Fairboard or Fairgrounds Staff member during your shift, or even after.
- We're here to support you and ensure that you have a rewarding experience being part of the 107<sup>th</sup> Douglas County Fair & Rodeo!!

